

**Coachella Valley Public Cemetery District**

Trustee Meeting  
Friday, July 10, 2026  
8:00 a.m.

A Board Meeting of the Governing Board of the Coachella Valley Public Cemetery District (“District”) will take place at 44801 Village Ct. Ste. 104, Palm Desert, California 92260.

- Submit your public comments to the District Cemetery Office electronically. Material may be emailed to [Info@cypcd.org](mailto:Info@cypcd.org). Transmittal prior to the start of the meeting is required.
- Any correspondence received will be distributed to the Board of Trustees.
- You may also provide telephonic public comments by calling the District Cemetery Office at (760) 398-3221 and leaving a voicemail by no later than 4:00 p.m. on Thursday, July 9, 2026.
- Correspondence and voicemails received will be retained for the official record.
- Public comments are limited to three (3) minutes.

**CALL TO ORDER:**

Chair Rosales: \_\_\_\_\_ Vice Chair Vossler: \_\_\_\_\_

Trustee Coronel: \_\_\_\_\_ Trustee Underwood: \_\_\_\_\_ Vacant Board Seat

**FLAG SALUTE**

**MOMENT OF SILENCE**

**PUBLIC COMMENT:** The Coachella Valley Public Cemetery District Board of Trustees encourages interested members of the public to address the Board on any matter or issue that is within the subject matter jurisdiction of the District. At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. If you discuss a matter that is not listed on the Agenda, state law prohibits the Board from discussing or taking any action on such matter during this meeting. All persons wishing to speak must inform the clerk in advance of the start of the meeting. Public comments are limited to three minutes per speaker.

Under the provisions of the Brown Act, the Board is prohibited from taking action on oral requests. However, the Trustees may respond briefly or refer the communication to staff. The Trustees may also request the clerk to calendar an item related to your communication at a future Trustees meeting.

**ADDITIONS TO THE AGENDA:** Government Code section 54954.5(b)(2) provides “upon a determination by two-thirds vote the members of the legislative body present at the meeting, or if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a)”

## AGENDA

1. **PRESENTATIONS:** Presentations are informational only. Items may be discussed, but no action can be taken.
  - 1.1 Presentation by Alayne Marie Sampson, Chandler Asset Management  
District's Investment Portfolio Update
  - 1.2 Presentation by David Turner, CV Engineers  
Development and capital projects update
  
2. **CONSENT CALENDAR:** Items that are considered routine, non-controversial and generally approved in a single motion. A Trustee may request to have an item removed from the consent calendar for discussion or to be deferred.
  - 2.1 Trustee Minutes  
June 12, 2026
  - 2.2 Adoption of Resolution 139  
Establishment of CalPERS Pension Fund
  - 2.3 Approval of Staff Overtime  
Authorization for exempt overtime for Father's Day
  
3. **ACTION ITEMS:** Prior to action of the Trustees, any member of the audience will have the opportunity to address the Trustees on any item listed on the agenda, including those on any consent calendar. PLEASE SUBMIT A REQUEST TO SPEAK TO THE CLERK IN ADVANCE.
  - 3.1 California Special District Association Board of Directors Election  
CSDA Southern Network, Seat C District vote
  - 3.2 California Association of Public Cemeteries Board of Directors Election  
Candidate authorization to stand for election
  - 3.3 Disinterment Procedure and Policy  
Funeral Home Attendance Requirement
  - 3.4 Día de los Muertos Stage and Production Services  
Review of RFP results and direction to proceed
  - 3.5 Employee Handbook Updates and Revisions  
Annual review of policy
  - 3.6 Amendment to General Rules and Regulations  
Requests for limited operational exceptions by vendors

**4. INFORMATION ITEMS:** Information items are non-action items presented to the Trustees for their information.

4.1 Cell Tower Lease Inquiry  
Potential for District land use for proposed cell tower

4.2 Veterans Memorial Enhancements  
Addition of DG and floral bushes

4.3 Endowment Care Payment Compliance Update  
Endowment Care contributions for multiple-lot purchases

4.4 Capital Project Management Support Services  
Consulting support for new project development

**5. COMMITTEE UPDATES:** Committee updates are non-action items presented to the Trustees for their information.

5.1 LAFCO MSR Ad Hoc Committee

**6. TRUSTEE/GENERAL MANAGER COMMENTS:** Trustees and the General Manager may comment upon District events; provide reports on attended meetings and events; and suggest items for future Trustees consideration, among other things.

6.1 Trustee Comments and Event/Function Report Out

6.2 General Manager Update

**7. ADJOURNMENT**

**Any person with a disability who requires accommodations in order to participate in the meeting should telephone District Cemetery Office at (760) 398-3221, at least 48 hours prior to the meeting in order to make a request for disability-related modifications or accommodation.**

**DECLARATION OF POSTING:** I declare under penalty of perjury that I am employed by the Coachella Valley Public Cemetery District and the foregoing agenda was posted at the District office and the scheduled meeting place on Monday, July 6, 2026.

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Sherry Winder, Clerk of the Board